

**SUN CITY ANTHEM TENNIS CLUB BOARD MEETING**  
**November 5, 2014**

**MINUTES**

**Roll Call:** The meeting was called to order at 1:04 pm by President Ed Ritz. Present: Ed Ritz, President; Doug Anderson, Vice President; Pat Carrell, Secretary; Dorothy Thompson, Treasurer; Marilyn Ritz and Jerry Cant, Social Co-Chairs; Kathleen Thompson, Membership Co-Chair; and Beverly Ginsberg, Tournament Chair. There were no other tennis club members present.

**Minutes:** Pat Carrell had previously sent the Board the October 1, general membership meeting minutes. Pat moved and Ed seconded that the minutes be approved as distributed. The motion passed unanimously. She reported that she had also sent those meeting minutes to the Activities Department for their records, showing that the new club officers were duly elected at the annual general membership meeting, that the membership also voted unanimously to revise the bylaws and approve expenditure of more than \$1,000 for the holiday party.

She also reported that she had gotten the recently revised bylaws signed by Ed as club president and the Chair of the Lifestyle Committee, and had an original of the bylaws deposited in the Activities Department. She also gave an original copy to Ed for the President's notebook which he will hand to his successor.

She also indicated that the new officers would need to take copies of the October 1 general membership meeting minutes to the Nevada State Bank in early January to get their signatures on the club checking account.

Kathleen and Dorothy reminded the Board that the new officers would need to get their names on the club mailbox in the Fitness Center. Since only 4 club officers/chairs can be on the box without undue exceptions, it was suggested that the 4 next year be: President, Secretary, Treasurer, and Membership Chair. There seemed to be no urgency to having the Vice President also be authorized on the mailbox. But this will be up to the new Club Board to determine.

**Treasurer's Report:** Dorothy Thompson submitted the treasurer's report for the month of October: Balance on October 1, 2014 - \$3,051.03; Income - \$200 (\$30 dues for 2014; \$170 dues for 2015); Expenditures - \$881.36 (\$100 – Pro for Calcutta; \$631.75 – food and beverages for annual membership meeting Meet & Greet; \$149.61 – food and beverages for Fun Night); Balance on October 31, 2014 - \$2,369.67.

She also submitted a Year-to-Date report showing month by month expenses and income. The beginning balance in January was \$2,702.42; Income for the year to date has totaled \$2,050.00; Expenditures for the year to date have totaled \$2,382.75; current balance is \$2,369.67.

A motion to accept the treasurer's report was seconded and approved unanimously.

Dorothy and Kathleen, along with Marilyn will staff the Club's table at the Club Fair on Saturday, December 6, from 8 am until noon. Members can pay their 2015 dues at this time.

## Committee Reports:

**Membership:** Kathleen Thompson reported that the club currently has 281 paid members.

Pat moved, Ed seconded, a motion that 6 brand new, just moved-in people who paid their dues at the membership meeting on October 1 be granted membership for the remainder of 2014 as well as for 2015, and current member status for the annual holiday party. The motion passed unanimously.

It was clarified that this does not apply to previous members who have been around all year, but are just now paying their 2014 dues.

**Social:** Marilyn Ritz reported that the December 7 holiday party will be held in the Anthem Center Ballroom, beginning at 5:30 pm and ending at 9 pm. Dinner will be served at 6 pm. The evening will include dinner, drinks, entertainment, music, dancing, raffles and a party favor for everyone. The dinner will be served family style by Buffet Asia at a cost per person of \$19.60 including 5 servers, and the menu will include: lobster tail, honey & walnut shrimp, teriyaki chicken, skewered chicken, vegetable fried rice, mixed vegetables, and lemon cheesecake for dessert. Buffet Asia will also furnish between 4-6 discount coupons as raffle prizes. The DJ who provided the entertainment and music last year will be there again. It was also decided to again provide each attendee with a can of tennis balls as a part favor and table decoration. Deadline for reservations is November 25; a final count must be given to the caterer by December 1. A guarantee of 150 attendees has been given to the caterer. There are some beverages left over from other events this year, 2 beverage servers will be hired from the Foundation Helping Seniors.

The budget for the event was developed with two potential attendance numbers: 150 and 180, rounding the cost per person for the caterer at \$20:

*Estimated Expenditures:*

	150 attendees	180 attendees
Food	\$3000	\$3600
DJ	\$400	\$400
Bev servers	\$100	\$100
Beverages	\$250	\$250
Ball Cans	\$400	\$400
Totals	\$4150	\$4750

*Estimated Income* (based solely on members at a price of \$20 pp; guests will be charged \$30)

	\$3000	\$3600
<i>Estimated Club Subsidy</i>	\$1150	\$1150

Pat moved, Ed seconded that the budget for the December 7 holiday party be accepted. The motion passed unanimously.

During the evening, volunteers Kathleen, Dorothy, Donna and a 4<sup>th</sup> volunteer will staff the table just outside the ballroom to check in attendees and give them place cards with their table numbers; Dorothy will make these again this year, Kathleen will assist. Only after the dinner is served will Kathleen open a separate membership table inside the ballroom where members can pay their 2015 dues and receive their club cards.

**Tournaments:** Beverly Ginsberg reported that the October 5 Calcutta had made a small profit. She and Dorothy are just finishing balancing income and expenditures. Specifics will be reported at next month's meeting.

**Equipment:** In Roman's absence, Ed reported that there will soon be cement work on the sidewalks in front of the Anthem Center courts, which may necessitate players entering the courts from different locations if the sidewalk in front of their court is being worked on. Players are asked to allow other players to pass through when points are concluded.

Ed also reported that he had received one complaint which thought the court windscreens are too baggy. The new windscreens are what they are, and nothing will be done about this single individual's opinion.

Ed again raised his interest in having a flag pole installed between courts 3 and 4 on which a Tennis Club flag could fly. He showed the design that might serve as the art work for the flag. He has submitted a PIRF to get this process started, and indicated that a 25' pole would cost approximately \$175; flags would cost about \$121 apiece. Since he would like this to be a club sponsored PIRF, Pat moved, Ed seconded a motion to approve the Club sponsoring this PIRF. The motion passed unanimously. Pat reported that a process is underway in the community to define "club assets." Depending on the final definition of club asset, this proposal might fall into that category, which would make it the club's responsibility to purchase, maintain, repair and ultimately replace.

**Communication:** Pat reminded those who submit photos for Spirit articles that they need to be high resolution. Now that the details are known for the holiday dinner, she will finish the December Spirit article; photos from the Fun Night will be included. She will do the January Spirit article in December, before turning things over to the new secretary for the February Spirit article.

She also reported that with information supplied by Carole Amendola, she had written thank-you letters to the vendors who provided prizes for Fun Night. Pat also wrote a thank you note to Carole and Bruce Janoff for all their work in organizing and running the two Fun Nights this year.

**Leagues:** In Josie's absence, there was no league report.

**Old Business:** On the tennis decals or bumper stickers proposed by Joan McDaniel, Ed reported that this item will be held over for the new Board.

**New Business:** none

**Next Board Meeting:** The next Board meeting will be December 3, 2014 at 1 pm in the Arlington Room.

**Adjournment:** Ed adjourned the meeting at 2:10 pm.

Respectfully submitted,

Patricia L. Carrell, Secretary